



## Alameda County Fair COVID-19 Protocols

Updated: March 25, 2021

The following protocols are in force at Alameda County Fair.

### Controlled Access Areas and Documentation for Racing:

#### Restricted Facility Access

- 1) Owner Attendance:
  - a) Owners are only allowed to bring one guest per owner.
  - b) Owners are allowed to only watch the race their horse is entered in.
  - c) Owners must abide by the safety protocols of the Alameda County Fair. (including wearing a face mask and social distancing.)
  - d) Owners will be restricted to access only the apron and paddock areas.
  - e) Owners will use the walk-through Red Gate (next to tunnel) to get to the grandstand.
  - f) Winner's Circle Photos will now allow 1 Groom, 1 Trainer, 1 Jockey, and 1 Owner per photo (4 persons max.)
  
- 2) Racing Office:
  - a) Jockey agents will be screened for COVID-19 symptoms before allowed in race office.
  - b) Entries for all races will be taken by telephone only.
  - c) Post-position draws will be conducted via teleconference only.
  - d) All racing officials in the racing office must wear masks.
  - e) Racing office officials must adhere to social distancing requirements by providing each individual with the required six feet of space.
  
- 3) Grandstand/Paddock/Winners Circle/Press Box:
  - a) All ACF facilities will be subject to enhanced cleaning and sanitization protocols.
  - b) Grandstand will be open for reserved seating only.
  - c) Security will be present at Grandstand entrances to monitor and grant access to those with proper licenses and advance reservations only.
  - d) Hand sanitization available at all Grandstand entrances.
  - e) The following spaces have been closed and will not be in use for any purpose:

- i. Press Box
- 4) Paddock:
- a) **Only licensed individuals by the California Horse Racing Board who have horses entered on race day will be permitted on the track in the afternoon.**
    - i. Licensed individuals include racing officials, owners, trainers, grooms, safety staff, ambulance drivers, track maintenance crew and specialized janitorial staff.
  - b) No congregating in the paddock.
  - c) All horses will be saddled in the paddock.
  - d) Jockeys will mount their horses in the paddock.
- 5) Jockeys' Room and Jockeys' Room Protocols:
- a) **All jockeys will have their temperatures tested daily prior to entry.**
    - i. Any jockey showing signs of illness will be denied access.
  - b) Only jockeys scheduled to ride in races will be permitted entry to the Jockeys' Room.
  - c) The jockeys' quarters are off limits to all except for the jockeys and valets.
    - i. Jockeys will maintain their own riding equipment.
    - ii. Sauna in the jockeys' quarters is closed.
  - d) All jockeys will be required to wear face masks while in the Jockeys Room.
  - e) All valets will be required to wear face masks.
  - f) Jockeys who choose to leave the state to ride at other racetracks will not be permitted to ride at the Alameda County Fair - no exceptions.

### **Additional Protocols During Live Racing**

- 1) Trainers and Essential Personnel/Grooms:
- a) All Trainers will be required to wear masks.
  - b) All grooms will be required to wear masks when escorting horses to the racetrack.
  - c) Only the trainer and one groom will be allowed to accompany each horse.
  - d) Trainers who choose to leave the state for personal reasons must have a negative COVID-19 test before returning to the Alameda County Fair.
- 2) Essential On-Track Personnel:
- a) All pony riders on the track will be required to wear masks.
  - b) All gate personnel will be required to wear masks and gloves.
  - c) All starting gates will be disinfected between races.
  - d) All gate crew will be required to wear masks and gloves and will maintain proper social distancing.

## **Personal Protective Equipment (PPE)**

- 1) The following PPE is being installed and utilized at Alameda County Fair:
  - a) Temperature monitoring will be performed at all checkpoints.
  - b) Masks must be worn by all personnel onsite.
  - c) Gloves for essential employees.
  - d) Temperature Monitoring Stations at all check points.
    - i. Provides a fast assessment without personal contact.
    - ii. Guard Gate, Jockey's Room, Grandstand and Entry Points will be monitored checkpoints.

## **Controlled Access Areas and Documentation for**

### **Training: Restricted Facility Access**

- 1) Backstretch and Stable Areas:
  - A) Access:
    - i. Stable Gate security personnel will administer temperature testing for all personnel prior to entry.
    - ii. Masks must be worn by all personnel onsite, including the stable area and racetrack during morning training.
    - iii. Only trainers with horses presently stabled at the Alameda County Fair and essential personnel licensed by the state who are responsible for the care of the horses (veterinarians, grooms, exercise riders, farriers, etc.) will be permitted access to the backstretch and stable areas.
    - iv. Horses racing and shipping from in-state training centers and who are accompanied by essential, licensed personnel will be allowed to enter the stable gate with temperature screens for the personnel. Horses shipping from out of state must have all appropriate health certificates and all accompanying personnel must have a valid COVID-19 test certificate certifying they are negative.
    - v. Horse transportation into the stable area is permitted only from 5:30 a.m. until 3:00 p.m. daily.
    - vi. In-state horse transportation drivers are permitted to enter the facility.
      - All drivers will be required to have their temperatures taken prior to entry.
      - Additional transportation personnel will be not be permitted to enter.
    - vii. Out-of-state horses and essential personnel are permitted to enter the facility.
    - viii. Veterinarians attending to emergencies are required to go through all applicable security protocols prior to entry.
    - ix. Stable Gate personnel will retain a log of all personnel who enter and exit the backstretch - recording name, date and time of entry and exit.

- x. All security personnel will be required to wear masks and gloves.
- xi. All essential employees will be educated on the proper removal of masks and gloves and will receive regular protocol updates.

B) Stable Gate Cafe:

- i. The Stable Gate Cafe will remain open for take-out service for essential personnel only.
- ii. Six-foot social distancing spacing lines have been set up in the track kitchen.
- iii. Dedicated security for the cafe will be present to ensure that essential personnel respect required social distancing protocols.

C) Veterinarians & Trainers – Stable Protocols (complete veterinary protocol attached as Appendix 1):

- i. Alameda County Fair employed veterinarians will be required to wear masks and gloves for all horse inspections.
- ii. Veterinarians will be required to follow strict handwashing and hand sanitization protocols between barns and examinations.
- iii. Trainers will be limited to essential personnel only in their designated barns.
- iv. Only one person will be permitted in the tack rooms and/or offices at any given time.
- v. Tack rooms and offices will be sanitized after individual use.
- vi. Tack and barn equipment will be assigned to specific personnel only.
- vii. All tack and barn equipment will be sanitized daily.
- viii. Tack and barn equipment will not be stored with other equipment until it has been clean and sanitized.



## CARF Standard Operating Procedures for Human Infectious Disease Control

March 25, 2021

TITLE: Standard Operating Procedures for Human Infectious Disease

Control AUTHOR: Dr. Dionne Benson, DVM, JD

EFFECTIVE DATE (ADOPTED BY CARF): May 6, 2020

SOP NUMBER: VE-008

REVISION NUMBER: 00 (REVISED TO MEET CARF REQUIREMENTS)

### **1. PURPOSE**

The California Authority of Racing Fairs (“CARF”) Veterinary Team’s role as Association Veterinarians is to promote horse safety and welfare. This includes protecting the people who care for horses during outbreaks of human infectious diseases.

### **2. SCOPE**

This document covers the best practices and guidelines for minimizing the spread of human infectious disease at CARF tracks during:

1. Examination of horses for training.
2. Observation of racing and training, including responding to incidents on the track.
3. Furosemide administration.
4. Any other interaction with CARF staff, trainers or trainers’ staff.

### **3. RESPONSIBILITIES**

The Association Veterinarians are responsible for the following:

1. Minimizing the risk of spread of human infectious diseases in the case of widespread viral outbreaks or pandemics.

### **4. PROCEDURES**

1. At all times, the Association Veterinarians should follow current recommended guidelines from the CDC.
2. During visits to the backside, including examinations of working horses, Association Veterinarians should observe the following:

- a. Wear a face mask and gloves – please note, these should be changed daily and conserved.
  - b. Maintain a 6-foot distance from trainers and staff whenever possible.
  - c. Do not shake hands or come into other physical contact with trainers or staff.
  - d. Do not share pens or equipment.
  - e. Wash hands or use hand sanitizer between each barn at a minimum.
3. During observation of training or racing, Association Veterinarians should observe the following:
  - a. Maintain a 6-foot distance from staff and horsemen.
  - b. Cover mouth and nose when coughing or sneezing.
  - c. Do not shake hands or come into other physical contact with staff or horsemen.
  - d. Do not share pens or equipment.
  - e. Wash hands or use hand sanitizer between each barn at a minimum.
4. When providing furosemide administration, Association Veterinarians should observe the following:
  - a. Maintain a 6-foot distance from staff and horsemen.
  - b. Ask the individual holding the horse to stay on the other side of the horse while furosemide is administered, if possible.
  - c. Do not shake hands or come into other physical contact with staff or horsemen.
  - d. Do not share pens or equipment – the requirement for signatures from horsemen is suspended. Please write the name of the horsemen’s representative on all necessary documentation.
  - e. Wash hands or use hand sanitizer between each barn at a minimum.
5. If responding to an incident on the track, Association Veterinarians should observe the following:
  - a. Wear a mask and gloves.
  - b. Put the care of the horse first, but try to maintain distance from others attending to the scene when possible.
  - c. Limit the number of people on the scene to required individuals only
    - i. For most emergencies, the horse ambulance driver, the employee holding the horse and the veterinarian should be sufficient. The veterinarian on the scene can request additional assistance as needed through the outriders.
  - d. Only one person should ride in the ambulance with the horse.
  - e. Wash hands or use hand sanitizer following the incident and interaction with others.

6. When interacting with other veterinarians or other CARF staff, Association Veterinarians should observe the following:
  - a. Maintain a 6-foot distance whenever possible.
  - b. Wear a mask and gloves.
  - c. Do not shake hands or come into other physical contact.
  - d. Cover mouth and nose when coughing or sneezing.
  - e. Do not share supplies unless necessary and sanitize shared equipment such as radios.
  - f. Wash hands or use hand sanitizer frequently.
  
7. If an Association Veterinarian feels sick or is displaying symptoms consistent with the current infectious disease, the Association Veterinarian will:
  - a. Notify the Executive Director. The ED will communicate with the appropriate individuals.
  - b. Notify fellow Association Veterinarians.
  - c. Stay home during duration of symptoms or as mandated by local health authorities and track policy.
  
8. If an Association Veterinarian receives a positive test result or diagnosis of the infectious disease, the Association Veterinarian will:
  - a. Notify the Executive Director; the ED will work with the Association Veterinarian to identify and notify veterinarians, staff or trainers that they have been in contact with or could have been exposed to the virus. The ED will communicate with the appropriate individuals.
  - b. Self-isolate for 14 days and seek medical care as needed.



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## Track Access Restriction Policy (COVID-19 Prevention Program)

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### Restricted Access to the Grandstand/Paddock:

- Only CHRB-licensed trainers who have horses running that day are allowed on the track in the afternoon.
- Trainers' designated staff may include a groom and up to one attendant per horse.
- Essential personnel include racing officials, such as designated by the CHRB, safety staff (ambulance drivers, track maintenance crew) and specialized janitorial staff to sanitize the facility.
- To limit outside exposure, no owners, media or fans will be allowed on the track.
- No guests (no exceptions).
- Trainers and their designated staff may only access the grandstand, paddock and racing areas for their designated race and must depart these facilities prior to the saddling for subsequent races.
- Only trainers and their designated staff may accompany their horse into the saddling barn. Each horse shall be tacked promptly and the trainer AND/OR one of their designated staff must exit the paddock thereafter.
- The paddock is closed to everyone other than trainers and/or their designated staff required to accompany each horse to and from the paddock or racetrack.
- Horses will be saddled in the paddock and proceed directly to the racetrack.
- Jockeys will mount their horses in the paddock and will then continue to the post parade and warm up.
- All starting gates will be disinfected between every race and all gate crew will be required to wear gloves and will have maintain proper social distancing.
- All non-essential personnel will not be permitted on grounds.
- Non-essential personnel to be prohibited includes all public service employees (e.g., food service, wagering tellers, ushers, admission staff).
- No presentations are permitted in The Winner's Circle.
- No wagering or food service available in the grandstand.
- Press Box will be closed to all but the official chart caller.





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## COVID-19 Stables Protocol

### Veterinarians:

California Authority of Racing Fairs Association veterinarians will wear masks for horse inspections and furosemide administration. We ask that trainers designate only one person from your barn to interact with our veterinarians to limit the human to human exposure for our veterinarians and your staff.

Additionally, CARF veterinarians will carry hand sanitizer with them and use it between barns as they perform examinations.

Please do your best to keep as much distance between you and our veterinarians as possible – for all our safety. We realize that leaving the horse on a loose shank is not going to be possible with every horse – but try to stand on the other side of the horse from the veterinarian and create as much distance as possible.

We recommend that all private veterinarians consider employing similar measures as they move from barn to barn during this time.

### Trainers:

Currently, we are still learning about COVID-19 as it pertains to zoonotic transmission (transmission between humans and animals). Per CDC guidelines, maintain good hygiene when dealing with all animals (washing/disinfecting hands and equipment after animal contact, limiting contact between animals when possible).

It is important to limit human to human contact. Consider whether you can limit the number of staff in the barn to essential staff or stagger shifts to ensure that there are as few people as possible in the barn at any one time – while this may not be convenient or how things are usually done, decreasing the number of people in an area is crucial to decrease the spread of this virus. It is advisable for each trainer to have one or two designated individuals to work with veterinarians, farriers, and other outside individuals to minimize contact with as few of your staff as possible.

Limit the number of individuals allowed in the tack room or office at any one time. Six feet is the minimum recommended distance between people. **If your staff can touch one another with fully extended arms, they are too close.**

Consider assigning equipment to specific barn personnel. For example, each hotwalker should have their own shank with their name on it. When stored, it should not be stored with other equipment until it is cleaned and sanitized. Other examples of equipment that should be limited to being touched by one person or as few people as possible:

- Each horse's water and feed buckets
- Cross ties/stall ties
- Grooming supplies
- Tack (wipe down bridles (or soak them), saddles, girths, etc. before and after use)
- Halters
- Wheelbarrow/shovels/rakes/brooms

Additionally, each of the above should be sprayed, soaked, or wiped daily.

Also have the following areas cleaned often throughout the day:

- Doorknobs
- Stall clips/gates
- Barn door handles
- Light switches
- Counters/desks

**COVID-19 is easily killed in the environment with most disinfectants – if we use them.**

Consider using the following:

- Lysol spray (or similar)
- Hand sanitizers
- Diluted nolvasan, povidone-iodine, bleach, or chlorhexidine
- Soap and water (a bucket of soap and water continuously available for hand washing or rinsing is convenient and effective – but it must be changed regularly if dirt or manure gets into it).

Trainers are encouraged to set up one or more sanitizing stations for your barn.

The easier it is for people to keep things clean and disinfected, the more likely they are to do so.

In order to continue training and prevent the spread of COVID-19 at CARF, we encourage each of you to follow these protocols.

If you or any of your staff feel unwell – please do not come to work.



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## Stable Area Access & Quarantine Policy (COVID-19 Prevention Program)

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### I. Purpose

California Authority of Racing Fairs (CARF) has identified risks for our stabling and racing facilities as it relates to COVID-19 and precautions we must undertake to ensure the safety of our employees, stakeholders, horses and to reduce opportunities for COVID-19 virus spread. The protocols and procedures herein will apply to ALL persons who require access or who work/live in any CARF stabling or racing facilities.

### II. Access to Stabling or Racing Facilities

Effective immediately, all access to the stabling or racing facilities will require pre-screening for ALL attendees. Security Dept. staff stationed at the stable or walk-in gates will ask a list of four (4) simple questions to determine COVID-19 symptoms, potential exposure to the virus or to confirm any recent international travel consistent with local public health service guidance.

All stabling or racing facility attendees must present a current CHRB license or relevant credentials to the posted Security Dept. staff member. If the visitor has not been previously cleared, they will be required to answer the following questions before access will be granted:

#### ENGLISH LANGUAGE - QUESTIONNAIRE

1. Have you, or someone you have come in contact with, travelled internationally in the past 21 days?
2. Are you experiencing, or have you experienced any of the following symptoms in the past 7 days?
  - **Cough**
  - **Shortness of Breath or Difficulty Breathing**
  - **At least two of the following - Fever, Chills, Muscle Pain, Sore Throat, Headache or "New Loss of Taste or Smell"**
3. Have you been in contact with anyone who is or has experienced any of the following symptoms in the past 7 days?
  - **Cough**
  - **Shortness of Breath or Difficulty Breathing**
  - **At least two of the following - Fever, Chills, Muscle Pain, Sore Throat, Headache or "New Loss of Taste or Smell"**
4. Are you aware that washing your hands multiple times per day and before eating is the most important way to stop the spread of COVID-19? Please use our hand washing stations upon entering the stabling areas, dorms and at every opportunity through any of the washrooms located throughout the backstretch.

## II. Access to Stable or Racing Facilities (continued)

SPANISH LANGUAGE – QUESTIONNAIRE	
1.	¿Usted, o alguien con quien ha entrado en contacto, ha viajado internacionalmente en los últimos 21 días?
2.	¿Está experimentando o ha experimentado alguno de los siguientes síntomas en los últimos 7 días? <ul style="list-style-type: none"><li>• <b>Tos</b></li><li>• <b>Falta de oxígeno o dificultad al respirar</b></li><li>• <b>Por lo menos dos de los siguientes - Fiebre, Escalofríos, Dolor Muscular, Irritación en la garganta, Dolor de Cabeza o “Nueva Pérdida del Sentido del Gusto o del Olfato”</b></li></ul>
3.	¿Ha estado en contacto con alguien que tiene o ha experimentado alguno de los siguientes síntomas en los últimos 7 días? <ul style="list-style-type: none"><li>• <b>Tos</b></li><li>• <b>Falta de oxígeno o dificultad al respirar</b></li><li>• <b>Por lo menos dos de los siguientes - Fiebre, Escalofríos, Dolor Muscular, Irritación en la garganta, Dolor de Cabeza o “Nueva Pérdida del Sentido del Gusto o del Olfato”</b></li></ul>
4.	¿Sabe que lavarse las manos varias veces al día y antes de comer es la forma más importante de detener la propagación del coronavirus? Utilice nuestras estaciones de lavado de manos al ingresar al área de establos, dormitorios y en cada oportunidad a través de cualquiera de los baños ubicados a lo largo del área de establos.

Any licensed attendee provided clearance by the Security Dept. staff through answering “NO” to the first 3 questions will be issued a clearance card with their CHRB-noted name that will indicate expiration in seven (7) days [however, any attendees granted a 7-day clearance will still be required to confirm on a daily basis that there has been no status change regarding the first 3 questions]. Visitors will be required to obtain a new clearance card upon expiration through again answering the pre-screening questions. Future access to the stabling & racing facilities will be granted upon the visitor presenting their license and corresponding clearance card.

RISK ANALYSIS OF VISITORS	
1.	<b>STAGE 1 RISK</b> - Any visitor who is showing visible signs of illness consistent with COVID-19 exposure or who has communicated that they have recently traveled internationally will not be granted immediate access. The visitor will be asked to park their vehicle outside the main gate and be informed that Security Dept. staff will speak with them before they can be granted access. Security Dept. staff will log the incident ensuring the following information is captured: <ul style="list-style-type: none"><li>• Date and Time</li><li>• Name</li><li>• Regulatory authority license number</li><li>• License Plate Number</li></ul> The Security Dept. lead will be contacted to provide further visitor screening and investigation (including the use of a non-contact Infrared thermometer). The Security Dept. lead will at their discretion provide access upon clearance of there being no immediate COVID-19 risks.
2.	<b>STAGE 2 RISK</b> - Should the Security Dept. lead determine that there is a COVID-19 risk, they will at their discretion prohibit access and document the occurrence. For these cases, the <b>Key Decision Executive</b> will be contacted immediately for further discussion and review of the evidence to determine the level of risk that exists. The <b>Key Decision Executive</b> may at their discretion grant access to the visitor upon completing their investigation and/or assessment.
3.	<b>STAGE 3 RISK</b> - If a visitor is not granted access upon determination by the <b>Key Decision Executive</b> due to COVID-19 risks and is deemed to require quarantine, the Security Dept. lead will activate determination of further actions and emergency response up to and including any crisis management protocols that may be required (see Appendix A – Quarantine Plan).
<b>*KEY DECISION EXECUTIVE:</b> <b>Jerome Hoban 925-567-6032 and/or Larry Swartzlander 916-799-7084.</b>	

### III. Monitoring of Stabling Areas

Security Dept. staff and other ACF-assigned personnel will provide regular support and periodic screening of those stakeholders who work or have access to any facilities including offices, barns, trailers, saddling paddock and other outdoor areas.

#### **RISK ANALYSIS OF STABLE AREA INHABITANTS**

1. **STAGE 1 RISK** - In cases where Security Dept. staff or other ACF-assigned personnel deems any stakeholder on the backstretch to be at risk of COVID-19 exposure, the Security Dept. lead will be notified immediately for review of evidence and determination of any further action.
2. **STAGE 2 RISK** - Upon investigation of any such case, the Security Dept. lead will ensure the incident is documented, determine the level of risk and will contact the **Key Decision Executive** in situations where escalation, including quarantine may be required.
3. **STAGE 3 RISK** - In cases where any stakeholder is deemed to require quarantine, the Security Dept. lead will activate determination of further actions and emergency response up to and including any crisis management protocols that may be required (see Appendix A – Quarantine Plan).

#### **\*KEY DECISION EXECUTIVE:**

**Jerome Hoban 925-567-6032 and/or Larry Swartzlander 916-799-7084.**

### IV. Monitoring of Tack Rooms

Backstretch tack rooms will require regular daily monitoring performed by Security Dept. staff and other ACF-assigned personnel to provide support and screening of those stakeholders who are domiciled in the tack rooms. Designated quarantine rooms have been secured for the sole purpose of providing tack room residents a safe area to be quarantined in, if required (see Appendix A – Quarantine Plan). Security Dept. staff will ensure that these rooms are always kept fully secured.

#### **RISK ANALYSIS OF RACK ROOMS**

1. **STAGE 1 RISK** - In cases where Security Dept. staff or other ACF-assigned personnel deems any stakeholder to be at risk of COVID-19 exposure, the Security Dept. lead will be notified immediately for review of evidence and determination of any further action.
2. **STAGE 2 RISK** - Upon investigation of any such case, the Security Dept. lead will ensure the incident is documented, determine the level of risk and will contact the **Key Decision Executive** in situations where escalation, including quarantine, if required.
3. **STAGE 3 RISK** - In cases where any stakeholder is deemed to require quarantine, the Security Dept. lead will activate determination of further actions and emergency response up to and including any crisis management protocols that may be required (see Appendix A – Quarantine Plan).

#### **\*KEY DECISION EXECUTIVE:**

**Jerome Hoban 925-567-6032 and/or Larry Swartzlander 916-799-7084.**

### V. Cleaning Protocols

Additional cleaning protocols will include an increased frequency in cleaning high- risk surfaces. Additional resources may be required and will be determined and deployed by the Operations/Facilities Dept. lead. All Janitorial Dept. staff and the stable area cafeteria operator will be trained and informed of additional cleaning requirements and personal/public protection guidelines.

## **VI. Security Training**

The Security Dept. lead will develop and brief all Security Dept. staff on all new access control procedures, monitoring and reporting requirements. The Security Dept. lead will develop procedures to ensure that all suspected of confirmed cases of COVID-19 infection are properly communicated and documented.

## APPENDIX A QUARANTINE PLAN

In cases where any stakeholder is deemed to require quarantine, the Security Dept. lead will make a determination of further actions and emergency response up to and including any crisis management protocols that may be required.

- a. Should a non-ACF backstretch worker be deemed to require quarantine, **the Key Decision Executives Jerome Hoban and Larry Swartzlander will be immediately contacted to arrange for any initial medical examination and/or testing (where possible).**
- b. The arrangement for any off-track quarantine will be the responsibility of the CTT working with the on-track Race Track Chaplaincy of America affiliate [Assistant Chaplain Rob Cochran (650-867-5230)]. All attempts will be made to provide any needed quarantine at an off-track location.
- c. The CTT and the on-track Race Track Chaplaincy of America affiliate will be responsible for encouraging voluntary compliance and summarizing supplies and services that will be provided to support the worker to enhance the likelihood of compliance.
- d. For emergency and temporary purposes only, ACF has allocated two tack rooms and an adjacent restroom for the quarantine of any non-ACF backstretch worker. The Security Dept. will provide monitoring support **but the overall responsibility for operating and overseeing the quarantine process will be the responsibility of the CTT and the on-track Race Track Chaplaincy of America affiliate.**
- e. Any non-ACF backstretch worker refusing voluntary quarantine will be denied access to the track and will be deemed as trespassing and removed from ACF premises by the Security Dept. along with local law enforcement should they attempt to re-enter.
- f. Determination of the term of quarantine and the discontinuation of any quarantine process (off-track or on-track) will be the responsibility of the Key Decision Executives [Larry Swartzlander (916-799-7084) or CTT (650-274-1069)].
- g. For up-to-date information regarding Alameda County Health Department's "Return to Work" guideline: <http://www.acphd.org/2019-ncov/resources-residents/quarantine-and-isolation.aspx>

**NOTE: In the likelihood of any ACF or non-ACF backstretch worker testing positive for the COVID-19 virus, the following parties shall be immediately notified:**

1. **Alameda County Acute Communicable Disease Control**
2. [510-267-3250 (weekdays) or 925-422-7595 (weekends and after hours)]
3. **California Authority of Racing Fairs** [Larry Swartzlander, Director of Racing (916-799-7084)]
4. **Alameda County Fair** [Jerome Hoban, CEO (925-567-6032)]
5. **Alameda County Fair** [Kevin Ingram, Stable Superintendent (925-519-4878)]



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## **Personal Protective Equipment (COVID-19 Prevention Program)**

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ACF is committed to ensuring that appropriate and sufficient personal protective equipment (PPE) is provided to employees to help limit the spread of COVID-19. In addition, our janitorial contractor also maintains a supply of PPE appropriate for their duties. The following PPE (subject to availability) will be maintained on-site by ACF and provided to employees according to the needs and potential hazards of their respective duties:

- **Nitrile Gloves (all sizes)**
- **Face Coverings (cloth, bandanas, etc.)**
- **Hand Sanitizer (various containers & volumes)**
- **Hand Soap & Disinfectants**
- **Temperature-taking Devices (IR Thermometers)**
- **First Aid Kits (including sterile gauze for temperature taking)**

Determination of appropriate PPE will be based on the respective Job Safety Analysis, corporate "COVID-19 Task Force" recommendations and applicable CDC health guidance. "Essential" employees, including Security & Operations gate personnel, will be required to wear face masks, protective eyewear and gloves. Face coverings & gloves will be provided to all employees, regardless of their duties, upon request.

Responsible parties for PPE at ACF include:

Kevin Ingram/Jeanne Wasserman





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## Jockey Social/Physical Distancing Policy (COVID-19 Prevention Program)

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**PURPOSE** - The purpose of this track policy is to minimize nonessential pre-race & post-race personnel interactions and to maintain proper social distancing during these stages.

### PRE-RACE

- Jockeys must exit the Jockey's Room with a minimum social distance of six feet of spacing between themselves.
- Jockeys will receive instructions for their respective mount within the Paddock using the pre-determined stations and without any nonessential social gathering.
- The Paddock must remain clear at all times aside from grooms & horses (although trainers may temporarily be in attendance during saddling).



### POST-RACE

- Jockeys will unsaddle on the track at safe social distances apart from other Jockeys & horses - no nonessential social gathering is permitted.
- Following weighing at the scale, Jockeys must exit the track area using the paddock entrance maintaining a safe distance.
- Any post-race debriefing or discussion will occur outside the Winner's Circle with minimal participants and at safe social distances.

**NOTE: Access restrictions to the Grandstand, Paddock & Winner's Circle for non-Jockeys are specified in the ACF "Track Access Restriction Policy."**



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# Appendix A

## California Authority of Racing Fairs Standard Operating Procedures for Human Infectious Disease Control

**March 25, 2021**

TITLE: Standard Operating Procedures for Human Infectious Disease Control

EFFECTIVE DATE: March 25, 2021

### 1. PURPOSE

The California Authority of Racing Fairs ("CARF") Veterinary Team's role as Association Veterinarians is to promote horse safety and welfare. This includes protecting the people who care for horses during outbreaks of human infectious diseases.

### 2. SCOPE

This document covers the best practices and guidelines for minimizing the spread of human infectious disease at CARF tracks during:

1. Examination of horses for training.
2. Observation of racing and training, including responding to incidents on the track.
3. Furosemide administration.
4. Any other interaction with CARF staff, trainers or trainers' staff.

### 3. RESPONSIBILITIES

The Association Veterinarians are responsible for the following:

1. Minimizing the risk of spread of human infectious diseases in the case of widespread viral outbreaks or pandemics.

### 4. PROCEDURES

1. At all times, the Association Veterinarians should follow current recommended guidelines from the CDC.

2. During visits to the backside, including examinations of working horses, Association Veterinarians should observe the following:
  - a. Wear a face mask and gloves - please note, these should be changed daily and conserved.
  - b. Maintain a 6-foot distance from trainers and staff whenever possible.
  - c. Do not shake hands or come into other physical contact with trainers or staff.
  - d. Do not share pens or equipment.
  - e. Wash hands or use hand sanitizer between each barn at a minimum.
  
3. During observation of training or racing, Association Veterinarians should observe the following:
  - a. Maintain a 6-foot distance from staff and horsemen.
  - b. Cover mouth and nose when coughing or sneezing.
  - c. Do not shake hands or come into other physical contact with staff or horsemen.
  - d. Do not share pens or equipment.
  - e. Wash hands or use hand sanitizer between each barn at a minimum.
  
4. When providing furosemide administration, Association Veterinarians should observe the following:
  - a. Maintain a 6-foot distance from staff and horsemen.
  - b. Ask the individual holding the horse to stay on the other side of the horse while furosemide is administered, if possible.
  - c. Do not shake hands or come into other physical contact with staff or horsemen.
  - d. Do not share pens or equipment - the requirement for signatures from horsemen is suspended. Please write the name of the horsemen's representative on all necessary documentation.
  - e. Wash hands or use hand sanitizer between each barn at a minimum.
  
5. If responding to an incident on the track, Association Veterinarians should observe the following:
  - a. Wear a mask and gloves.
  - b. Put the care of the horse first, but try to maintain distance from others attending to the scene when possible.
  - c. Limit the number of people on the scene to required individuals only.

- i. For most emergencies, the horse ambulance driver, the employee holding the horse and the veterinarian should be sufficient. The veterinarian on the scene can request additional assistance as needed through the outriders.
  - d. Only one person should ride in the ambulance with the horse - no grooms or trainers should be in the horse ambulance at any time.
  - e. Wash hands or use hand sanitizer following the incident and interaction with others.
6. When interacting with other veterinarians or other CARF staff, Association Veterinarians should observe the following:
  - a. Maintain a 6-foot distance whenever possible.
  - b. Wear a mask and gloves.
  - c. Do not shake hands or come into other physical contact.
  - d. Cover mouth and nose when coughing or sneezing.
  - e. Do not share supplies unless necessary and sanitize shared equipment such as radios.
  - f. Wash hands or use hand sanitizer frequently.
7. If an Association Veterinarian feels sick or is displaying symptoms consistent with the current infectious disease, the Association Veterinarian will:
  - a. Notify the Executive Director. The ED will communicate with the appropriate individuals at the track.
  - b. Notify fellow Association Veterinarians.
  - c. Stay home during duration of symptoms or as mandated by local health authorities and track policy.
8. If an Association Veterinarian receives a positive test result or diagnosis of the infectious disease, the Association Veterinarian will:
  - a. Notify the Executive Director; the ED will work with the Association Veterinarian to identify and notify veterinarians, staff or trainers that they have been in contact with or could have been exposed to the virus. The ED will communicate with the appropriate individuals at the track.
  - b. Self-isolate for 14 days and seek medical care as needed.



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## Illness Tracking Policy (COVID-19 Prevention Program)

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### I. Purpose

Alameda County Fair (ACF) has implemented the "ACF Illness Tracking Log" (see attached) to be used for tracking any suspect illnesses related to the COVID-19 outbreak. This tracking log will be used to track both ACF employees and backstretch workers (non-ACF employees) on a single matrix.

### II. Instructions

Any ACF employee incident will be logged by the ACF HR Dept. using the unique ACF "Employee Number" and any backstretch worker incident (non-ACF employees) will be logged by the ACF HR Dept. using the respective ACF Security Report number. This way, all individual IDs are protected to ensure HIPAA compliance. All noted "information cells" on the matrix are required to be completed for each incident.

The ACF HR Dept. will maintain the master copy of the tracking log. However, the ACF HR Dept. can extract the relevant information from ACF Security Reports for any non-ACF employees and provide that information to the ACF HR Dept. to ensure that the track has only one active and up-to-date version at any time should it need to be provided to a corporate contact or a regulatory/health agency.

Additionally, although ACF is tracking individuals with suspect illnesses/symptoms related to the COVID-19, ACF is required to follow the below notification protocol for any individual testing "positive."

### III. Notifications

**NOTE: In the likelihood of any ACF or non-ACF backstretch worker testing positive for the COVID-19 virus, the following parties shall be immediately notified:**

1. **Alameda County Acute Communicable Disease Control**  
[510-267-3250 (weekdays) or 925-422-7595 (weekends and after hours)]
2. **California Authority of Racing Fairs** [Larry Swartzlander, Director of Racing (916-799-7084)]
3. **Alameda County Fair** [Jerome Hoban, CEO (925-567-6032)]

4. **Alameda County Fair** [Kevin Ingram, Stable Superintendent (925-519-4878)]



## CARF/ACF ILLNESS TRACKING LOG

CASE #	DATE REPORTED	ACF EE# OR SECURITY REPORT #	TACK ROOM ON PROPERTY (YES/NO)	JOB TITLE/OCCUPATION	PERSONS/LOCATIONS WITH POSSIBLE EXPOSURE	RECENT TRAVEL/DATE	DATE SYMPTOMS BEGAN	LIST SYMPTOMS	TESTED FOR COVID-19 (DATE/RESULTS)	SELF-ISOLATION RECOMMENDED DAYS FROM ONSET (YES/NO)
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## Home Care Instructions (COVID-19 Prevention Program)

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Qualified medical professionals evaluated you today for an apparent viral respiratory infection (e.g., influenza, COVID-19 or other common respiratory viruses). At this time your illness does not require you to go to an emergency department. Your vital signs are within acceptable ranges, including your heart rate, breathing rate, blood pressure, and oxygen level.

It is important that you continue to treat your symptoms, monitor your own condition, and take steps to prevent spreading the infection to others.

**You should follow the steps below:**

- **Stay home except to get medical care.** Do not go to work, school, or public areas. Avoid using public transportation, ride-sharing, or taxis.
- **Drink plenty of fluids** to stay very well-hydrated. Drink non-carbonated fluids. Avoid alcohol.
- **Take ibuprofen (Motrin, Advil) or acetaminophen (Tylenol) as needed for fever or body aches, unless you have previously been told not to use these medicines.** For adults, the recommended dose for ibuprofen is 400 or 600 mg every 6 hours, and for acetaminophen the dose is 650 mg every 4 hours. For children, consult medication packaging for appropriate weight-based dosing.
- **Separate yourself from other people and animals in your home.**
  - As much as possible, stay in a specific room and away from other people in your home. Use a separate bathroom, if available.
- **If you need follow-up care, call your healthcare provider before going there.** Call your healthcare provider and tell them that you have or may have the flu, COVID-19, or similar respiratory illness. Advise your healthcare provider that you were screened by a qualified medical professional and told at that time that you may remain at home. Your health care provider may arrange a follow-up visit with you in person or via telehealth. Alerting your health care provider in this way will help the healthcare provider's office take steps to keep



other people from getting infected or exposed.

- **Wear a facemask**, if you have one, when you are around other people (e.g., sharing a room or vehicle) or pets and before you enter a healthcare provider's office.
- **Cover your coughs and sneezes with a tissue then throw the tissue in the trash.**
- **Clean your hands often.** Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing. If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60% alcohol. Always wash hands with soap and water if hands are visibly dirty.
- **Avoid sharing personal household items**, such as dishes, drinking glasses, cups, eating utensils towels, or bedding with other people or pets. After using, wash them thoroughly.
- **Clean and disinfect frequently touched objects and surfaces** using a regular household cleaning spray or wipe.

### **Monitor your symptoms**

If you are in any way worsening, please seek care by contacting your doctor, going to an urgent care center, or going to your nearest emergency department for further evaluation and treatment of your condition. This could include, but is not limited to:

- High or persistent fevers, vomiting, trouble breathing or shortness of breath, coughing up blood, severe headaches, neck pain/stiffness, or any new or worsening symptoms or concerns.
- If you unable to walk or you are experiencing shortness of breath that limits your ability to go by private car, please call 9-1-1.

**Before seeking care**, call your healthcare provider, if possible, and tell them that you have a respiratory infection. Put on a facemask before you enter the facility.

**If you have a medical emergency and need to call 9-1-1**, notify the operator that you have a respiratory infection and that a qualified medical professional has responded once to you regarding your symptoms. They advised to call back if my condition worsened. If possible, put on a facemask before any EMS arrives.

### **Discontinuing home isolation**

**If your doctor or local health department advises you to remain on home isolation precautions**, please contact them for advice for when it is appropriate to discontinue this and resume normal daily activities.

**If you have not been advised about home isolation precautions by your doctor or local health department**, please stay home when you are sick and until there is no fever for a minimum of 24

hours without medicine like Tylenol, Motrin, or Advil.

**\*Recommendations related to coronavirus may change over time. Please check the CDC website for updates on home quarantine, preventing disease spread and treatment.**

<https://www.cdc.gov/coronavirus/2019-ncov/about/index.html>

*ACF Coronavirus Disease (COVID-19) Safety & Prevention Program*

**PROGRAM RESOURCES & CONTACT INFORMATION**

<b><i>Alameda County Fairgrounds (ACF)</i></b>	
Jerome Hoban (CEO)	925-567-6032 (cell)
Jeanne Wasserman	925-567-6045 (cell)
Kevin Ingram	925-519-4878 (cell)
Security	925-426-7519 (landline)
Bill Grantham (Track Veterinarian)	415-860-8113 (cell)
Maintenance	925-596-5744 (cell)
<b><i>California Authority of Racing Fairs (CARF)</i></b>	
Larry Swartzlander (Executive Director)	916-799-7078 (cell)
Tom Doutrich (Racing Secretary)	415-271-4613 (cell)
Heather Haviland (Programs)	916-837-8427 (cell)
Paymaster of Purses	916-715-8642 (cell)
Juliana Gomes (Operations)	559-917-6775 (cell)
<b><i>Other Track Resources</i></b>	
Donald Lang (Track Physician)	408-396-3757 (cell)
Rob Cochran (Asst. Chaplain)	650-867-5230 (cell)
<b><i>Regulatory/Public Health Resources</i></b>	
Alameda County Public Health Department: Acute Communicable Disease Control & Prevention 510-267-3250 (weekdays)                      925-422-7595 (weekend & after-hours)	
<b><i>Municipal Resources (EMERGENCIES – DIAL “911”)</i></b>	
Pleasanton Police Department	925-931-5100
Pleasanton Fire Department	925-454-2361